

September 16, 2015
MINUTES OF THE CALENDAR MEETING
COMMUNITY EDUCATION COUNCIL FOR DISTRICT ONE

The September 16, 2015 Calendar Meeting for the Community Education Council for District 1 (CEC1) began with a moment of silence to honor the passing of Latesha Moore, CEC1's 2nd Vice President.

The meeting was called to order by meeting chair Luke Henry. Present for the meeting were Marco Battistella, Aline Gnali, Luke Henry, Naomi Peña, David Post, Moses Seuram, Stephanie Thompson.

Absent were Michael Stutman and Arnette C. Scott and their absences were deemed excused.

Also present were CSD 1 Superintendent Daniella Phillips, Michael Alves, and Lisa Donlan.

Superintendent Phillips gave an update regarding 31 schools in District 1 being up and running, with 5 new school leaders in the district. Leaders include PS 137's Principal Sarah Pinto, PS/MS 140's Principal Melissa Rodriguez, PS 142's Principal Daphna Gutman, CASTLE's Principal Anthony Chianese, and Henry Street School for International Studies' Principal Miles Doyle. Superintendent Phillips introduced some of her new staff members in the District Office including Ada Cordova, Lyntonia Coston, Celsa Lopez, Kristine Mustillo, and Emily Neff.

Superintendent Phillips spoke about three renewal schools in District 1: Marta Valle High School, Henry Street School for International Studies, and PS 15 (Roberto Clemente). Superintendent Phillips discussed the public hearings that will take place regarding state receivership at each school in the coming weeks, including on Saturday September 26th for Henry Street School for International Studies and Monday September 28th for PS 15.

Superintendent Phillips discussed the Middle School Fair that will take place on September 30th in the 134/137 building. All school fairs will be held in that building this year. Superintendent Phillips further discussed district proposals including a proposal to consolidate PS 134 and PS 137 and another proposal to merge/consolidate CASTLE, UNMS, and Henry Street School for International Studies (the middle school portion).

Superintendent Phillips discussed the intention to honor approximately 30 D1 teachers who have earned tenure at a ceremony to be shared with the UFT.

The meeting chair introduced the topic of the Socioeconomic Integration Pilot Program (SIPP) grant, which includes planning and implementation periods and encompasses plans for the enrichment of PS 15. The meeting chair acknowledged Lisa Donlan, Michael Alves, and Daniella Phillips for their roles in the SIPP grant application process. Micheal Alves (lead consultant for the SIPP grant) discussed some of the history that

preceded the SIPP grant and the need for increased diversity in schools. Mr. Alves discussed Phase 1 of the grant, the planning period, which will involve a District Planning Team with work groups that will gather community input and craft recommendations to inform the implementation of the grant.

Michael Alves listed the work groups, including: PS 15 Enrichment Planning, Family Resource Center Planning, Socio-Economic Diversity-Conscious Student Assignment Planning, and Program Monitoring and Evaluation. Work groups will involve monthly check-ins at District Leadership Team meetings.

Lisa Donlan provided additional information about the District Planning Team and work groups, particularly about the work of the Family Resource Center Planning Work Group and the Socio-Economic Diversity-Conscious Student Assignment Planning Work Group. Audience members were encouraged to consider joining a work group, sharing information about the work groups with community members, and reviewing the work group tasks on the CEC website.

Superintendent Phillips, Michael Alves, and Lisa Donlan addressed questions from families in attendance. They discussed the intention to hold the public hearing at PS 15 before the start of the PS 15 Enrichment Planning Work Group. Clarification was made about the grant being entirely distinct from the process of state receivership.

The Charter School Committee provided an update and distributed initial findings from CEC 1's Middle School Arts Survey from last year. The Capital Plan Committee discussed Building Conditions Assessment Survey inspections as well as a letter sent by the CEC to Community Board 3 about district priorities on September 16, 2015.

Lisa Donlan discussed the NYC DOE's DLT Engagement Pilot and the development of a community-based needs assessment.

David Post gave an update of a meeting held September 4th among PS 140's Principal Melissa Rodriguez, District Superintendent Staff, CEC liaisons, and the PS 140 PTA President. During public comment, the PS 140 PTA President reiterated her concern that students in PS 140 were not receiving support in the area of middle school guidance; her concern about the school's budget supporting multiple school secretaries; and her update about the need to wait until October 31st for student enrollment numbers to be clarified.

A representative from the Manhattan Charter School community spoke on behalf of parents citing concerns about playground sinkholes. The parent noted that sinkholes are covered up but parents are concerned that they will collapse. The playgrounds experience a good deal of use from different groups, and the parent representative explained that she hopes that addressing sinkholes will be a priority this year. The council mentioned that playgrounds figured prominently in the CEC letter sent on September 16th to CB3.

The Calendar meeting was then called to a close.

September 16, 2015
MINUTES OF THE BUSINESS MEETING
COMMUNITY EDUCATION COUNCIL FOR DISTRICT ONE

Immediately upon the closing of the Calendar Meeting of this date, chair Luke Henry called the Business Meeting of Community Education Council for District One to order. Those council members who were present at the Calendar Meeting remained present for the Business Meeting as well. The council members who were absent from the Calendar Meeting were absent from the Business Meeting as well.

The Council discussed meeting topics for upcoming meetings, with the following tentative schedule:

October 7th -- Chair -- Marco Battistella -- Business
October 21st -- Chair -- Marco Battistella -- Calendar -- Middle School Panel
November 18th -- Chair -- [Luke Henry] (<i>Placeholder</i>) -- Business & Calendar -- Class Size
December 9th -- Chair -- Stephanie Thompson -- Business & Calendar -- Capital Plan
January 6th -- Chair -- Michael Stutman -- Business
January 20th -- Chair -- Michael Stutman -- Calendar -- [UPK] (<i>Placeholder</i>) -- <i>Note that Stephanie Thompson can trade chairing duties for December meeting</i>
February 10th -- Co-Chairs Naomi Peña and David Post-- Business & Calendar -- Safety
March 9th -- Chair -- David Post -- Business
March 23rd -- Chair -- David Post -- Calendar -- Testing, Accountability, and Curricula (could address Dual Language)
April 13th -- Chair -- Moses Seuram -- Business & Calendar -- School Health and Fitness
May 11th -- Chair -- Aline Gnali -- Business
May 25th -- Chair -- Aline Gnali -- Calendar -- District Planning
June 15th -- Chair -- Luke Henry -- Business & Calendar -- Mayoral Control

Other upcoming dates include Lisa Donlan's Capital Plan training on October 7th.

The council discussed the possibility of offering parent trainings/workshops during their January, March, and May meetings and that these trainings could be jointly planned by Presidents Council and the CEC.

The council revisited the bylaws to review justifications for excused absences and discussed the approval and signing of the bylaws. The council further discussed the declaration of a vacancy for the seat of Latesha Moore, Borough President Appointee and 2nd Vice President.

In the future, draft minutes will be circulated to council members by email for comment and an updated draft posted to the CEC website within 2 weeks of the meeting date.

Budget: The council discussed the \$26 yearly fee for its WordPress website. The council also reviewed cost comparisons of email marketing providers including MailChimp. A motion was made to pay \$26 to renew the website license and to adopt MailChimp at an anticipated cost of up to \$30 per month. The motion was seconded and carried unanimously.

Suggestions for budget amendments were discussed and a motion was made to move \$12 from the Procurement Card budget to a new general supplies line to reimburse the AA for printer supplies. The motion was seconded and carried unanimously. During the budget amendment discussion, it was decided that any further amendments would be discussed at a future meeting. The council discussed reimbursement for at-home childcare during meetings and moved to continue the discussion at a later date.

Liaisons: the council discussed new liaison assignments to schools, liaison responsibilities, the suggested timeline of liaison visits, reviewing the internal liaison list on Google Drive, and developing an informal mentoring/buddy system of new members by returning members.

A motion was made to approve the minutes from July 2015 and August 2015. The motion was seconded and carried unanimously. A motion was made to approve the minutes from June 2015. The motion was seconded and all present approved with the exception of Moses Seuram, who abstained.

Thereafter at 8:30pm, the meeting was adjourned.